



# SOCKTOBER 2021

**Registering Your School** 

A Step-By-Step Guide

# STEP 1

- Create an individual account to manage the school page
- "School name" and "Your position" help us link the individual account with the school
- This will not create your school page yet





Register Your School for Socktober 2021	

Student registration will be available soon

Create Account	Already have an Account
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F	Personal Details
First Name *	Last Name *
Matt	Poynting
Email Address *	Password *
mpoynting@socktober.org.au	
Mobile	Date of birth *
+61 ¥ 40000000	22 09 1991

Postal A	ddress *	
19 MACKENZIE ST, LAVENDER BAY NSW 2060	~	(enter address manually

You	r school and role	
School Name *	Your Position	
St Francis Xavier Lavender Bay	REC	

# STEP 2

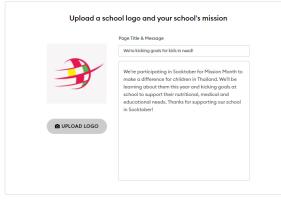
- Enter school details
- Include the suburb with your school name so it can be distinguished from other schools with the same name
- Re-write your school's mission statement or inspirational message
- Upload your school logo
- Message and logo can be edited later



#### Register your school

You can either register your school	l or join it if it's already registered
Create a School	Join a School
School Name	
St Francis Xavier, Lavender Bay	
Diocese	
Broken Bay	•
Fundraising Target	
\$ 3000	

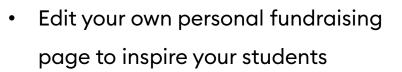




CREATE SCHOOL



### STEP 3



- Optional step hit Skip if you don't want to edit
- Your personal page will exist by default (required to manage school page)
- Add an avatar or photo and your personal mission statement



#### Inspire your students with your own Socktober page!

ndraising target
250
\$

	ersonal image, title and story undraising page. Don't worry you can change them at anytime.
	I'm kicking goats for kids in need!
<b>3</b>	Our school is participating in Socktober for Mission Month this year, and I've created my own page to inspire our students to do their best to support children in Thailand. Thanks for supporting me and our school!
PROFILE IMAGE	



Skip

### **STEP 4**

- Create the first of your house, class or year group teams (optional)
- Each house/class/year group must be created with a separate email account
- We suggest recruiting colleagues to set these up individually (see Step 5)

		REGI	STER		
ACCOUNT -	SCHOOL DETAILS 🗸	YOUR PAGE 🗸	YOUR CLASS	INVITE	OPTIONAL DONATION
		•			

#### Set up your class or house

Create a class or house for your school and invite your students to join Socktober.

Create a House	Join a House
ouse Name	
facKillop House	

Were kicking goals for kids in need:   Were kicking goals for kids in need:   We're participating in Socktober for Mission Month to make a difference for children in Thailand, We'll be learning about them this year and kicking goals at school to support their nutritional, medical and educational needs. Thanks for supporting our school in Socktober!   PROFILE IMAGE	We're participating in Socktober for Mission Month to make a difference for children in Thailand. We'll be learning about them this year and kicking goals at school to support their nutritional, medical and educational needs. Thanks for supporting our school in Socktober!		Page Title & Message
make a difference for children in Thailand. We'll be learning about them this year and kicking goals at school to support their nutritional, medical and educational needs. Thanks for supporting our school in Socktober!	make a difference for children in Thailand. We'll be learning about them this year and kicking goals at school to support their nutritional, medical and educational needs. Thanks for supporting our school in Socktober!		We're kicking goals for kids in need!
		PROFILE IMAGE	make a difference for children in Thailand. We'll be learning about them this year and kicking goals at school to support their nutritional, medical and educational needs. Thanks for supporting our school





### **STEP 5**

- Invite your colleagues to join the school page as staff
- They will get a notification and a link to join and complete their own registration
- Add up to ten colleagues here (or share another link later)

		REGI	STER		
ACCOUNT	SCHOOL DETAILS 🗸	YOUR PAGE 🗸	YOUR CLASS 🗸	INVITE	OPTIONAL DONATION

Invite your colleagues to help your school kick your goals!

First Name *	Last Name (Optional)
Display name (optional) 🛈	Email Address *
Join a class/house	
Nothing selected	•





### STEP 6

- The final step is to kick off your Socktober campaign with a donation (optional)
- The donation will go to your personal Socktober page (system default setting)
- Alternatively, wait and donate to the school page after registration

		REGI	STER		
ACCOUNT	SCHOOL DETAILS 🗸	YOUR PAGE 🗸	YOUR CLASS 🗸	INVITE 🗸	OPTIONAL DONATION

\$35	\$51	\$102			
\$300	\$641	\$1500			
Other Amount					
NEXT					
	No Thanks				

Inspire your students and supporters with a donation to your page!